

Information Sheet about Tokyo Tech

Contact Information	
Name of University	Tokyo Institute of Technology
Office dealing with study abroad/ exchange matters	International Student Exchange Division
Head of Office dealing with study abroad/exchange matters	Harumi OKAWA (Ms.) E-mail: ryugaku.head@jim.titech.ac.jp Tel: +81-3-5734-3027 Fax: +81-3-5734-3677
Exchange Coordinator (Inbound to Japan)	Kanako TATE (Ms.) for YSEP E-mail: ysep@jim.titech.ac.jp Tel: +81-3-5734-7677 Fax: +81-3-5734-3677
	Yumiko HORI (Ms.) for ACAP E-mail: ryu.kor@jim.titech.ac.jp Tel: +81-3-5734-3027 Fax: +81-3-5734-3677
Exchange Coordinator (Outbound from Japan)	Hisatoshi HASEGAWA (Mr.), Ariko YANAI (Ms.) E-mail: hakenryugaku@jim.titech.ac.jp Tel: +81-3-5734-7645 Fax: +81-3-5734-3677
Postal Address	International Student Exchange Division Tokyo Institute of Technology 2-12-1-S6-7 Ookayama, Meguro-ku, Tokyo, 152-8550, Japan
Website of University	http://www.titech.ac.jp/english/

Requirements for Exchange Students	
Academic Level	<p><YSEP> (at the time they join YSEP)</p> <p>YSEP Focused on Research (4 quarters: a one-year program) To have completed at least three years of undergraduate study but not yet completed a master's course at partner university</p> <p>YSEP for Experiencing Japan (2 quarters: a half-year program) To have completed at least two and a half years of undergraduate study but not yet completed a master's course at partner university</p> <p><ACAP> Both undergraduate (second year or above) and graduate-level students</p> <p>*Both YSEP and ACAP students must have student status at their home universities during the period of participation. *If an undergraduate student has the academic ability equivalent to the final year of a bachelor's degree, he/she may take graduate courses offered in English. Some courses may have prerequisites which must be met before permission to enroll in the course is granted.</p>
GPA Requirement & Other Academic Qualification	Not required
Language Proficiency Requirement	<p><YSEP> Proficiency in English or Japanese is required. Official test result of TOEFL (iBT,PBT), TOEIC, IELTS (PDF). Or other official test result which will certify the applicants' English proficiency and the conversion tables between the score of the test and TOEFL, TOEIC, IELTS.</p> <p><ACAP> Proficiency in English or Japanese is strongly recommended.</p>
Other Requirement(s) / Remark(s)	<p><YSEP> This program is limited to about 40-50 students per year. Please note that we select students if we receive more applications than our enrollment limit. *For details, please refer to the following website: http://www.ryu.titech.ac.jp/~ysep/info.html</p>

Application Deadline

<YSEP>

YSEP Focused on Research (September-August Term): the end of February

YSEP for Experiencing Japan:

For September-February Term: the end of February

For March-August Term: August 15th of the previous year

<ACAP>

For students applying for a JASSO Scholarship (The period of study must start in either April or September and last from 2 quarters (a semester) to 4 quarters (a year)):

For Admission in April: December 10th

For Admission in September: the end of February

For students NOT applying for a JASSO Scholarship (The period of study can start in any month and may last from 3 months to 1 year):

The 10th of the month which is more than three months prior to the desired start date (e.g. For admission on September 1st, the deadline is May 10th)

Required Application Materials

<YSEP>

1. Tokyo Institute of Technology YSEP Application Form (Use YSEP Online application system)
2. Recommendation Letter from the Applicant's academic supervisor(*) at Home University (PDF)
*Associate Professor or equivalent and above.
*Unfortunately, we cannot regard language teachers as academic supervisors.
3. Official Transcript of the Applicant's Academic Record in English (PDF)
*Please include the guidelines of the grading system in English.
*Please submit transcripts from at least the last 2 years.
4. Official Test Result of TOEFL (iBT,PBT), TOEIC, IELTS. (PDF) Or other official test which will certify the applicants' English proficiency and the conversion tables between the score of the test and TOEFL, TOEIC, IELTS. (PDF) (*Native speakers of English are exempt from this submission requirement.)
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Dormitory for Exchange Students	<p><Both YSEP and ACAP> Exchange students take priority when Tokyo Tech dormitories are allocated. However, we cannot guarantee each student a room, since the number of dormitory rooms is limited. For details: (YSEP) http://www.ryu.titech.ac.jp/~ysep/manage.html#accommodation YSEP Available dormitories (off-campus) Shofu Ryugakusei Kaikan (about 15 minutes' walk from Aobadai station in Kanagawa prefecture) Umegaoka Ryugakusei Kaikan (about 20 minutes' walk from Fujigaoka station in Kanagawa prefecture) Basically, YSEP students will be assigned twin rooms with other YSEP students. (ACAP) http://www.titech.ac.jp/english/graduate_school/international/exchange/acap.html#accommodation</p> <p>After the applicant's enrollment has been formally accepted, about 1.5 to 1 month before enrollment, the staff of the Student Support Division contact the student by email to provide the information about our dormitory.</p> <p>(Fees) 20,000 JPY-72,500 JPY per month (varies by dormitory)</p> <p>e.g.) Shofu/Umegaoka Dormitory: Admission Fee (only for students who stay for less than 5 months): 10,000 JPY - Single Type Fee: 5,900 JPY/month (Rent) 10,000 JPY/month (Maintenance Fee) plus electricity and water expenses (Dependent on usage) - Double Type (available only for YSEP students) Fee: 5,950 JPY/month (Rent) 6,500 JPY/month (Maintenance Fee) plus electricity and water expenses (Dependent on usage)</p> <p>Komaba International House: Admission Fee: 32,200 JPY Rent: 32,200 JPY/month Communication and Equipment Fee: 2,700 JPY/month plus electricity and water expenses (Dependent on usage)</p>
Apartment for International Students	<p>To search for a private apartment, the COOP service at Tokyo Tech is available for students after their enrollment. Useful information will be obtainable at the COOP office. After visiting some apartments, students can decide the one they will rent. Tokyo Tech will be an institutional guarantor when a student rents an apartment.</p>
Orientation for Exchange Students	<p>The date and place will be notified by the staff in charge of each program in due time. There is no charge for attending the orientation.</p>
Scholarship for Exchange Students	<p><JASSO Scholarship> Number of recipients: It depends on the number of applicants expected. Period: from one semester to one year Monthly Stipend: 80,000 JPY (The monthly stipend may change by the budget of financial year 2016.)</p> <p>*(For those students who do NOT intend to take any courses during their exchange period) Students not taking courses must be highly motivated and MUST OBTAIN THE CERTIFICATE OF RESEARCH (the proof of achievement with regard to their research projects) at Tokyo Tech by following the necessary procedures at the end of their research period. [NOTE: Students not taking courses need to be aware that if they want to be considered for a scholarship, they will have to obtain this Certificate of Research at Tokyo Tech.]</p>
Japanese Language Classes	<p>Class Period: during each quarter Registration Period: the beginning of each semester Website: http://www.ryu.titech.ac.jp/class/Japanese_Class/information.html (As of 2015-2016 AY)</p>

	<p><ACAP> *Compulsory</p> <p>2) Disaster and Accident Insurance for Students (GAKKENSAI): Benefits will be paid in case of unexpected disasters or accidents during regular curricular/extracurricular activities and while commuting.</p> <p>3) Personal Liability Insurance for Students (GAKKENBAI): To indemnify students for personal liability provided by law for injuries caused to a third party or properties damaged during regular curricular activities, school events and while commuting.</p> <p>*Disaster and Accident Insurance for Students (GAKKENSAI) & Personal Liability Insurance for Students (GAKKENBAI) cost 1,340 JPY in total per year.</p>
Other Useful Websites	<p>Campus Map: http://www.titech.ac.jp/english/maps/index.html</p> <p>Academic Calendar for the 2016-2017 Academic Year (currently in Japanese only): http://www.titech.ac.jp/enrolled/life/schedules/2016.html</p> <p>Study in Japan: http://www.g-studyinjapan.jasso.go.jp/</p>